



# PUBLIC DEFENDER

## YATES COUNTY

### The Position

The Public Defender shall represent without charge, indigent persons within the County of Yates entitled to such representation pursuant to Section 717 of the New York State County Law. The work of the Public Defender is performed under guidelines provided by law.

### Primary Responsibilities Include

- Counsel and represent indigent criminal defendants at every stage of the proceedings following arrest, and shall initiate such proceedings as in his or her judgment are necessary to protect the rights of the accused, and may, in his or her discretion, prosecute any appeal, if in his or her judgment the facts and circumstances warrant such appeal;
- Counsel and represent indigent persons entitled to counsel pursuant to sections 262 and 1120 of the New York State Family Court Act, Section 407 of the New York State Surrogate's Court Procedure Act or Article 6-C of the New York State Corrections Law at every stage of the proceedings, and shall initiate such proceedings as in his or her judgment are necessary to protect the rights of such person, and may prosecute any appeal, when, in his or her judgment the facts and circumstances warrant such appeal
- Appoints assistant attorneys, sub-professional, technical and clerical employees as shall be authorized by the Yates County Legislature;
- Keeps records and makes reports;
- Department administration.

### Annual Salary

The annual salary range for the Public Defender position is \$68,000 - \$72,000. The incumbent's salary will be determined by experience.

*Competitive salary and benefits provided.  
Benefits such as NYS retirement, deferred compensation, Employee Assistance Program, continuing education and more...*

### Position Status

The Yates County Public Defender is a part time position. Appointment is made by the Yates County Legislature for a two (2) year term.

### Civil Service

The position is in the Civil Service Exempt classification.

### Residency

Incumbents are required to be legal residents of Yates County or one of its adjoining counties (which include Schuyler, Seneca, Steuben and Ontario) for at least one month prior to application and throughout the appointment to the position.



# Why apply?

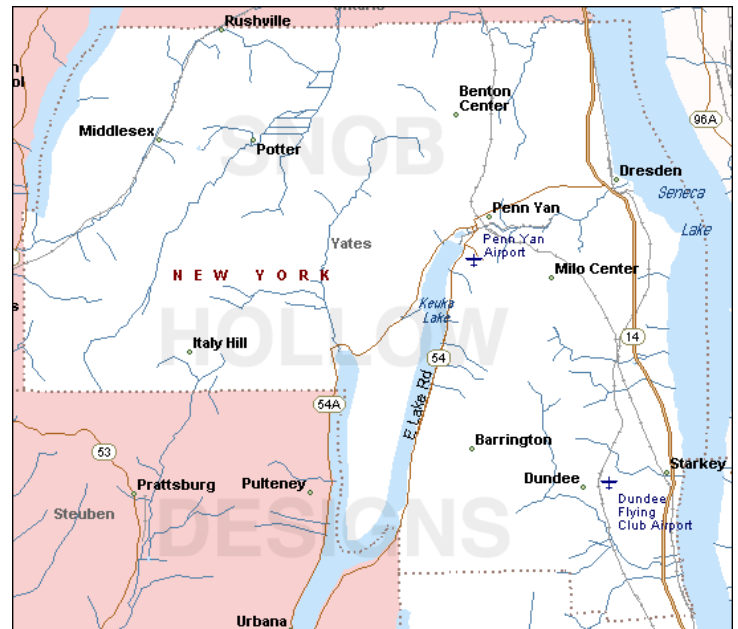
## Yates County, New

York (population 25,000), conveniently located in the Finger Lakes region of New York nestled amongst

Canandaigua Lake, Keuka Lake and Seneca Lake, is seeking applications for the position of Public Defender. Yates County is governed by a Legislature, consisting of fourteen members elected by district on a two-year term basis. The County is located a short distance from the metropolitan areas of Rochester and Syracuse and provides a wide array of comprehensive services to residents. For Fiscal Year 2017, the County operates with a budget of \$42.1 million.



## Location



# *Minimum Qualifications for Public Defender*

## MINIMUM QUALIFICATIONS:

An attorney duly licensed to practice law in the State of New York, and admitted to practice in all courts within the scope of his/her required duties.

## FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Comprehensive knowledge of the principles and practices of criminal and family law;

Comprehensive knowledge of criminal and family court procedures and of the rules of evidence;

High degree of skill in the preparation of legal documents;

Skill in representing clients in court proceedings, including trials;

Special ability to analyze, appraise and apply legal principles, facts and precedent to legal problems;

Good command of language;

Initiative;

Tact;

Courtesy;

Good professional and administrative judgment;

Physical condition commensurate to the job.



# How to apply?

First review of application will begin on December 8<sup>th</sup>, 2017 and continue until the position is filled.

Visit the online posting at: <https://mycivilservice.yatescounty.org/>

Forward a completed Yates County Employment Application and Resume to:

Yates County  
Attn: Scott Falvey, Yates County Attorney  
415 Liberty Street Suite 204  
Penn Yan, NY 14527

For questions: Email: [sfalvey@yatescounty.org](mailto:sfalvey@yatescounty.org) or call 315-531-3233

