

Village of Penn Yan- Summer Jobs

Lifeguards- Last week in June - Labor Day \$16 - \$17/hour - ensure safety at our beaches, must have a valid waterfront lifeguarding certification. *If you do not have a valid waterfront lifeguarding certification, please contact the Village of Penn Yan Department of Public Works office to learn more.

- ❖ Build your rescue skills
- ❖ Flexible schedule, but does include weekends

Seasonal Laborers- April – September \$16 - \$17/hour- Help keep our facilities running smoothly includes mowing, string trimming, cleaning parks and watering flowers. Must have a valid Driver's License.

- ❖ Fresh air and active days
- ❖ Team-driven environment
- ❖ Opportunity to return each Spring

Recreational Assistants – July – August \$16.00/hour – Lead fun activities and events for elementary age children.

- ❖ Use your creativity for crafts
- ❖ Team- Driven environment
- ❖ Enjoy lots of sunshine

Whether you're seeking valuable work experience or simply want to have an enjoyable summer job, we've got the perfect opportunity for you. Apply now and make this summer unforgettable! Please reach out to Department of Public Works at dpw@villageofpennyan.com, or 315-536-5866, with any questions.

Visit <https://mycivilservice.yatescounty.org/jobopps> to apply online. If you are unable to apply online, please contact the Yates County Personnel Office at 315-536-5112.



RECREATION ASSISTANT

Jurisdiction Class: Non-Competitive
Civil Division: ALL
Adopted by YCCSC: Unknown
Reviewed by PO: 3/15/2018

DISTINGUISHING FEATURES OF THE CLASS:

This is beginning level work in the field of recreation performed under specific instructions, but with little direct supervision and concerned with the use of some physical facility or the conduct of some recreation activity. Does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative Only)

Assists in the conduct of activities at a recreation center or other physical facility;
Maintains and helps prepare fields, courts and related recreation facilities by putting up nets, marking courts, cleaning up, cutting grass and picking up rubbish;
Assists in the flooding and maintenance of ice skating rinks;
Enforces regulations and maintains order in locker rooms, at swimming pools and skating rinks;
Inspects athletic and playground equipment for safety;
Keeps records and makes reports as required;
Assists in organizing tournaments and special events;
Assists as an official and maintains order at games and contests;
Assists in directing classes in arts and crafts, athletics and camping;
Assists in planning daily schedule of playground activities;
Supervises children's play activities;
Assists as an instructor for recreational activities;
Performs other duties as assigned.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Participant's knowledge and familiarity with several types of sports and games;
Ability to read and write;
Ability to keep simple records;
Ability to give and enforce simple instructions;
Ability to perform manual labor;
Ability to get along well with others;
Good physical condition.

MINIMUM QUALIFICATIONS:

- a) Completion of two years of high school; OR
- b) Any equivalent combination of experience and training.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

If any employee in this position is required to occasionally perform lifeguard duties, the following special requirement applies. Eligibility for a Red Cross Senior Lifesaving certificate or its equivalent at the time of application. Possession of the certificate at the time of appointment.