

**The Village of Penn Yan Water Treatment Plant is seeking candidates for the full-time position of a Water Treatment Plant Operator.**

**The applicant** must be able to operate and maintain a Type A Water Treatment Plant. The work involves operation of and routine maintenance of filtration and chemical equipment in the production of potable water.

**Compensation rate is \$30.48 - \$35.05 hourly rate**, dependent on years of experience, Penn Yan also offers a competitive benefits package.

**Keys to success** include working effectively with a team, following safety protocol, being respectful to others, and having integrity and pride in your work.

**Position minimum qualifications** include graduation from high school or possession of a high school equivalency diploma; AND Completion of a Grade II-A Water Treatment Plant Operator Certification Course approved by the New York State Department of Health; AND at least one year of satisfactory experience in the actual operation of a water treatment plant.

This is a competitive NYS Civil Service position that is full time, 40 hours per week and subject to Civil Service rules for eligibility. This position will be on a provisional/permanent basis.

**Interested applicants should apply by Friday 10/31/2025 by submitting an application to the Yates County Personnel Office at 417 Liberty St, Penn Yan, NY 14527 or online at <https://mycivilservice.yatescountyny.gov>.**

*The Village of Penn Yan is an equal opportunity employer and a drug free workplace.*



Jurisdictional Class: Competitive  
Adopted by YCCSC 4/3/1997  
Revised by YCCSC 9/3/1997  
Revised by PO: 2/21/2018

## **WATER TREATMENT PLANT OPERATOR** **TYPE A PLANT**

### **DISTINGUISHING FEATURES OF THE CLASS:**

The work involves responsibility during an assigned shift for the efficient operation and maintenance of a Type A Water Treatment Plant containing facilities for filtration with pretreatment or a chemical softening process. The work is performed under general supervision permitting some exercise of independent judgment in carrying out the details of the work. Supervision may be exercised over subordinate employees in the performance of their assigned duties. Does related work as required.

### **TYPICAL WORK ACTIVITIES: (Illustrative Only)**

Operates pumps, valves, filters, motors and related machinery and equipment;  
Performs preventive and routine maintenance work and makes minor repairs to machinery and equipment;  
Records readings of meters, gauges and scales;  
Regulates and adjust chlorinates;  
Washes filter beds and settling basins;  
Takes samples of water for testing;  
Performs various tests of water for control of plant operation;  
Assists in the instruction of trainees;  
Keeps a log of plant operations and related records;  
Performs custodial duties in connection with maintenance of buildings and grounds;  
Performs other duties as assigned.

### **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Good knowledge of the practices used and the equipment required in the operation and maintenance of a Type A Water Treatment Plant containing facilities for filtration with pretreatment or a chemical softening process;  
Working knowledge of the principles and applications of physics, chemistry and bacteriology as they relate to water purification;  
Skill in the operation and repair of pumps, valves and related mechanical and electrical equipment;  
Ability to make routine laboratory and field tests for control of plant operation;  
Ability to read, understand and record data from gauges, scales and meters;  
Ability to understand and carry out oral and written instruction;  
Mechanical aptitude;  
Physical condition commensurate with the demands of the position.

### **MINIMUM QUALIFICATIONS:**

- a) Graduation from high school or possession of a New York State high school equivalency diploma; AND
- b) Completion of a Grade II-A Water Treatment Plant Operator Certification Course approved by the New York State Department of Health; AND
- c) At least one year of satisfactory experience in the actual operation of a water treatment plant.

### **SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:**

Applicants must provide proof of their current and valid Grade II-A Water Treatment Plant Operator Certification certificate at time of application.