



Yates County Office of Civil Service
417 Liberty Street
Penn Yan, NY 14527

VACANCY ANNOUNCEMENT: MOTOR EQUIPMENT OPERATOR (LIGHT)

YATES COUNTY IS SEEKING APPLICANTS FOR MOTOR EQUIPMENT OPERATOR (LIGHT) TO FILL 1 VACANCY

Type of Appointment: Position Status: Classification:	Permanent Full Time Non-Competitive	Rate of Pay:	\$24.65 per hour
Location: Department:	Yates County Highway	Contract:	CSEA, Group B
Vacancy:	1 position currently vacant <i>(to be filled as MEO or MEO Trainee)</i>	Exam Date:	Not Applicable
Residency Requirement:	Candidates must be legal residents of Yates, Seneca, Steuben, Schuyler, or Ontario County 30 days prior to submitting your application.	Application Fee:	Not Applicable
Posted:	July 14, 2025	Application Deadline:	Applications accepted until filled

MOTOR EQUIPMENT OPERATOR (LIGHT) - JOB DESCRIPTION

DISTINGUISHING FEATURES OF THE CLASS:

This work involves responsibility for the safe and efficient operation of various types of light motor equipment and the performance of manual duties related to the operation of the equipment. The work also involves the performance of a variety of unskilled labor tasks. This class is distinguished from that of Heavy Equipment Operator in that the work primarily involves the operation of motor equipment that is not classified as heavy equipment. This class may however, operate heavy equipment on a relief or trainee basis. The work is performed under general supervision with some leeway allowed for the exercise of independent judgment. Supervision may be exercised over the work of Laborers or others on specific tasks. Does related work as required.

TYPICAL WORK ACTIVITIES (Illustrative Only):

- Operates a truck in connection with the hauling of material for road construction and repair, removal of snow, and refuse;
- Operates a truck to transport workmen, tools and other equipment;
- Operates a tractor mower in connection with mowing grass and/or removing brush from roadsides or other locations as needed;
- May perform preventative maintenance on assigned equipment;
- Performs a variety of manual tasks such as loading and unloading vehicles, digging ditches, cutting trees and brush, cleaning culverts, shoveling snow, painting, raking blacktop, and road and sewer maintenance work;
- May, on specific assignment, occasionally operate heavy motor equipment that includes but is not limited to power shovels, bulldozers, graders, rollers, cranes, loaders and sweepers;
- Performs other duties as assigned.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Good knowledge of the operation of trucks, tractors, snow removal equipment, and other types of related motor equipment and related attachments;

Good knowledge of traffic and other regulations governing the operation of various types of motor equipment and the hazards and safety precautions involved in its operation;

Ability to operate a variety of mechanical equipment, and perform routine equipment maintenance;

Ability to understand and follow oral and written instructions;

Ability and willingness to respond to emergencies and to work outside under adverse weather conditions, and perform overtime work as required;

Mechanical aptitude, industriousness, dependability;

Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

Possession of a high school diploma or equivalency diploma.

SPECIAL REQUIREMENT(S):

Must possess a NYS CDL License, Class B or higher at the time of appointment and must maintain said license in good standing throughout employment in the position.

NOTE: Incumbents may be required to acquire additional license endorsements at any time during the tenure of employment in this position if the nature of the work deems it necessary.

BACKGROUND INVESTIGATION AND ADDITIONAL SCREENINGS: Each candidate will be subject to a thorough background investigation. Applicants may be required to authorize access to educational, financial, employment, criminal history, mental health records or other records. Conviction of a felony will bar appointment. Conviction of a misdemeanor or other offense is subject to evaluation and may bar appointment. Additional investigations may include but are not limited to questionnaires, interviews and background checks of any nature. At the discretion of the employing law enforcement agency, candidates may be subject to additional screenings as a term and condition of employment, including but not limited to fingerprinting, polygraph and psychological testing. Drug testing is included in the required medical exam. Failure to meet the standards for any screenings may result in disqualification.

EEOE / DISCLAIMER:

Yates County is an Equal Employment Opportunity Employer. Yates County does not unlawfully discriminate in employment because of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, arrest and/or criminal conviction record unless based on a bona fide occupational qualification or other exception, genetic predisposition, or domestic violence victim status.

The Yates County Personnel Office is responsible for job titles for all public employment positions within Yates County, excluding NYS Department of Education positions. There are numerous job titles that are shared between all of our appointing authorities. **Exam announcements** that are distributed for a job title you have within your workforce does not automatically mean that position is vacant, will become vacant or is currently being recruited for. It is the Personnel Officer's responsibility to be prepared for anticipated job vacancies, therefore, exams may be given in anticipation of upcoming retirements, promotions, etc. Requests to order exams may be submitted by appointing authorities as well.

The majority of all Civil Service exams are scheduled by NYS Civil Service. Some exams, for example, are only given every 4 years, so it is in our best interest to give such exams when offered in order to be prepared. If a position is vacant or will become vacant, a **Vacancy Announcement** will be distributed and, on that announcement, it includes the work location along with other pertinent details pertaining to the location for which the vacancy will occur. **Exam Announcements are different from Vacancy Announcements and should not be misconstrued as being an advertisement for an open position.**