



Yates County Office of Civil Service
417 Liberty Street
Penn Yan, NY 14527

**EXAM ANNOUNCEMENT:
LINEWORKER #87453010
[OPEN COMPETITIVE]**

**YATES COUNTY ANNOUNCES AN OPEN COMPETITIVE EXAMINATION FOR
LINEWORKER (EXAM #87453010)**

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| Type of Appointment: | Permanent | Rate of Pay: | To Be Determined |
| Position Status: | Full Time | | |
| Classification: | Competitive | | |
| Location: | Village of Penn Yan – Electric Department | | |
| Vacancies: | The resulting eligible list will be used to fill current or future vacancies which may occur. | Exam Date: | June 28, 2025 |
| Residency Requirement: | Candidates must be legal residents of Yates, Seneca, Steuben, Schuyler, or Ontario County 30 days prior to submitting your application. | Application Fee: | \$17.00 (non-refundable) |
| Posted: | March 21, 2025 | Application Deadline: | May 28, 2025 |

SCOPE OF EXAMINATION

Principles, practices, tools and equipment of the electrical trade:

These questions test for knowledge of the principles and practices of the electrical trade, including such areas as tools and equipment used, proper electrical circuit wiring procedures, and appropriate methods of providing safe, efficient, and effective electrical service.

Plans, specifications and wiring diagrams:

These questions test for knowledge of the purposes and proper use of various types of electrical system plans, specifications, and wiring diagrams; and for the ability to read and understand electrical system schematics, wiring diagrams, and written specifications.

Installation and maintenance of overhead and underground electrical distribution system service lines:

These questions test for knowledge of the principles and practices involved in the installation and maintenance of both overhead and underground electric power distribution system lines; and may include such areas as the proper installation and maintenance of line poles and related attachments; installation and maintenance of electrical lines, cables, transformers, and service wires; troubleshooting and repair of line faults and failures; and safe operating procedures.

Installation, maintenance and repair of electrical power distribution systems:

These questions test for knowledge of the principles and practices involved in the installation, maintenance, and repair of electric power distribution systems; and may include such areas as the operating characteristics of electric power system generators, transformers, and switchgear; maintenance of electric power distribution system equipment including distribution lines; typical circuits, voltages, and conductors used for the distribution of electrical power; and safe operating practices when working with electric power distribution systems.

Calculator: Recommended

Test guide: The New York State Department of Civil Service has not prepared a test guide for this examination. However, candidates may find information in the publication 'General Guide to Written Tests' helpful in preparing for this test. This publication is available on line at: <https://www.cs.ny.gov/testing/testguides.cfm>.

LINEWORKER - JOB DESCRIPTION

DISTINGUISHING FEATURES OF THE CLASS:

A Lineworker is a skilled position in the construction, maintenance and repair of electrical overhead and underground distribution systems, including the rebuilding and maintenance of electrical substations. The work requires climbing poles and towers under all kinds of weather conditions and rigid observance of safety precautions to protect the lives of themselves and others. The work is performed under the general supervision of a higher-level staff member and is expected to work independently or with others to carry out those instructions. Supervision may be exercised over the work of an Apprentice Lineworker. Does related work as required.

TYPICAL WORK ACTIVITIES (Illustrative Only):

- Sets poles and anchors;
- Frames poles;
- Strings electric power lines on poles and through underground conduits;
- Installs transformers, cutouts, switches and other equipment on power poles and racks;
- Repairs damage done by storms to electric distribution lines and related equipment;
- Uses live line tools and safety equipment to work on energized lines;
- Installs and maintains street and traffic lighting fixtures;
- Tests for and locates electrical faults and takes corrective action to restore service;
- Tests, sets, and replaces electric meters;
- Maintains company vehicles, equipment and tools in good working order;
- May drive a truck in performance of duties;
- Performs other duties as assigned.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES, AND PERSONAL CHARACTERISTICS:

Good knowledge of theory and principles of electricity and electrical distribution systems;
Good knowledge of standard safety measures and devices used in handling high voltage electrical circuits;
Working knowledge of first aid practices and techniques, including resuscitation methods;
Capable of properly installing and removing PPE and cover up;
Capable of planning and performing safe work based on verbal or written work assignments;
Able to conduct and document a pre-job or tailgate briefing;
Able to properly inspect rubber goods and PPE;
Able to use and demonstrate the use of tools and equipment of the trade;
Able to diagnose electrical distribution and substation trouble and take necessary corrective action;
Able to read and interpret construction drawings, specifications and wiring diagrams;
Willingness to work under all weather conditions;
Willing to work overtime when requested;
Must represent the municipality values at all times;
Ability to perform in a reasonable manner the essential functions of the position, including all duties and activities related to the physical demands of the position, which may include; Heavy/rigorous physical and manual labor for extended periods, which may occur under adverse weather conditions;
Frequent lifting in excess of fifty (50) pounds; working at heights and/or in confined spaces; and climbing a variety of different types of structures.

MINIMUM QUALIFICATIONS:

- a) Graduation from high school or possession of an appropriate equivalency diploma recognized by the NYS Department of Education; AND
- b) Graduation from an accredited Apprentice Lineworker program; AND eight thousand-three hundred-twenty (8,320) hours of on-the-job training on an electric distribution system; OR
- c) Satisfactory completion of an Apprentice Lineworker traineeship with the Village of Penn Yan.

SPECIAL REQUIREMENTS:

- a) Possession of a valid NYS Commercial Driver's License (CDL), at time of application, and such license must be maintained in good standing throughout the tenure of employment in the position.
- b) Must be a trained Qualified Electric Person (QEP) at time of appointment.

BACKGROUND INVESTIGATION AND ADDITIONAL SCREENINGS: Each candidate will be subject to a thorough background investigation. Applicants may be required to authorize access to educational, financial, employment, criminal history, mental health records or other records. Conviction of a felony will bar appointment. Conviction of a misdemeanor or other offense is subject to evaluation and may bar appointment. Additional investigations may include but are not limited to questionnaires, interviews and background checks of any nature. At the discretion of the employing law enforcement agency, candidates may be subject to additional screenings as a term and condition of employment, including but not limited to fingerprinting, polygraph and psychological testing. Drug testing is included in the required medical exam. Failure to meet the standards for any screenings may result in disqualification.

EEOE / DISCLAIMER:

Yates County is an Equal Employment Opportunity Employer. Yates County does not unlawfully discriminate in employment because of age, race, creed, color, national origin, sex, sexual orientation, disability, marital status, arrest and/or criminal conviction record unless based on a bona fide occupational qualification or other exception, genetic predisposition, or domestic violence victim status.

The Yates County Personnel Office is responsible for job titles for all public employment positions within Yates County, excluding NYS Department of Education positions. There are numerous job titles that are shared between all of our appointing authorities. **Exam announcements** that are distributed for a job title you have within your workforce does not automatically mean that position is vacant, will become vacant or is currently being recruited for. It is the Personnel Officer's responsibility to be prepared for anticipated job vacancies, therefore, exams may be given in anticipation of upcoming retirements, promotions, etc. Requests to order exams may be submitted by appointing authorities as well. The majority of all Civil Service exams are scheduled by NYS Civil Service. Some exams, for example, are only given every 4 years, so it is in our best interest to give such exams when offered in order to be prepared. If a position is vacant or will become vacant, a **Vacancy Announcement** will be distributed and, on that announcement, it includes the work location along with other pertinent details pertaining to the location for which the vacancy will occur. **Exam Announcements are different from Vacancy Announcements and should not be misconstrued as being an advertisement for an open position.**